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The Aeromodellers Association (Scotland) Ltd.  
trading as the

**SCOTTISH AEROMODELLERS ASSOCIATION**

Register office — 30 West Baldrige Road, Dunfermline, Fife, Scotland, KY12 9AW

# **SAA Serious Incident Management**





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Issue No.	Change Description	Amended by and Signed	Date
Draft	Original document produced for serious incident management	Bob Lemm	22/06/2022
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## ACCIDENT AND INCIDENT MANAGEMENT

This section is intended as a guide to managing the immediate aftermath of a serious incident. There is a legal requirement for the Mandatory Occurrence Reporting of accidents and serious incidents and you should refer to the SAA Members Handbook for detailed guidance.

### Immediate Actions

- Prevent risk to life
- Contact emergency services: CALL 999 (state rendezvous point and nominate someone to meet them on arrival)
- Contact AAIB (01252 512299)
- Inform Event Organiser
- Prevent further damage
- Control participants and spectators: marshals, move barriers  
*SAA Incident communication document*

### Considerations

- Preserve evidence (cordon, locate and secure wreckage, impound documents and equipment)
- Clear an emergency services access route

### Emergency Services Liaison

- Identify Incident Officer
- Location of casualties
- Hazardous materials (fuel, batteries, composite materials)

### Subsequent Actions

- Establish a Crisis Management Centre (assemble officials, under cover, equipped with communications (telephone, radio), limit access)
- Keep the public informed  
*SAA Incident Communications Document*
- Nominate a press officer: prepare a press announcement  
*SAA Incident Communications Document*
- Reporting: obtain photographic and video evidence, identify key witnesses
- Submit a report to the SAA details on SAA contact sheet